Bunbury Bridge Club Inc.



Management Committee meeting Minutes – 12 June 2023

PRESENT

Andy Males, Norm Hoskin, Minetta Hall, John Ferguson, Brian Wade, Margie Mullen, Mike Van Wyk, Colin Saunders

APOLOGIES

Bob McCartney

The meeting opened at 10.02 by Andy Males (President)

Minutes of the previous meeting held on 8 May 2023 had previously been supplied to committee members.

Minutes moved for acceptance by Norm Hoskin, seconded by Margie Mullen.

Correspondence report from 9 May – 11 June 2023 was distributed by email to committee members prior to the meeting.

Correspondence moved for acceptance by Colin Saunders, seconded by John Ferguson.

TREASURER'S REPORT

Norm Hoskin supplied a Financial Summary for May, this was emailed to the committee members prior to the meeting.

The club's financial position as it stands at present show the Cash account and cash at hand having a balance of \$15,907.97 and a term deposit of \$31,845.59 making a total of \$47,754.56.

There are some expenses to be paid being plumbing expenses of \$2016.30, electrical expenses for the HWS and the air conditioning totalling \$3146.00 including GST. The balance of the air conditioning costs of \$8435 has been paid.

The insurance cover for the Bridge Club has been increased to \$800,000 and this is to be reviewed in March 2024 to make sure that we are adequately covered.

We are very grateful to Colin Saunders and Norm Hoskin for their work and time spent with relation to the HWS and air conditioning works.

Treasurers Report moved for acceptance by Minetta Hall, seconded by Colin Saunders.

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BRIDGE CO-ORDINATORS REPORT

- 1) Huge congratulations to Margie and Jock for being the winners, Australia wide, of the AWNP event with a final percentage of 80.4%. At the local level, the event attracted eight table (10T in 2022) with all players, bar one, being less than 50 masterpoints.
- 2) Due to many factors including illness, personal accidents, COVID and travel, average player numbers for May (excluding Tuesdays) was the lowest since records commenced in 2011. The impact of COVID on the game of bridge has been significant. Low numbers have continued into June due to COVID as well as very limited director availability. The Wednesday session on 7th June had to be cancelled due to only 6 players in attendance.
- 3) Registrations are now open for the Moth Anderson Pairs Championships to be held on Sunday 25th June. Prizes for the outright first and best restricted (criteria to be determined) will be awarded.
- 4) In July (Sunday 23rd), Bunbury will be hosting the Geographe Cup against Busselton. The event will be limited to four teams from each club. As hosts, after play drinks and nibbles would seem appropriate.

Margie Mullen moved a vote of thanks to Brian for his great effort in organising the AWNP event.

With relation to the Geographe Cup, nibbles to be provided by members playing and the club will provide drinks.

Moved to accept the coordinators report by Colin Saunders and seconded Margie Mullen.

Business Arising from Correspondence

Ratification of two new members Jan Drake-Brockman and Leith Kohler was approved.

We also acknowledge Mike Van Wyk, and Chris Hollingsworth for their efforts with encouraging new players to become members.

It was further discussed that we have a Facebook page with the administrators being Esther Saunders and Joanne Saunders. Concerns with privacy were

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discussed and it was agreed that it would be mainly used as an advertising method.

Concerns were raised as to our obligations under the Work Health and Safety Act.

We do not come under this act but it was agreed that Smoke alarms, exit signs be checked annually to make sure that they comply. Norm Hoskin is to organise a new fire blanket and new fire extinguisher and to check that the existing fire extinguisher complies.

John Ferguson to research door replacements for the side of the building.

Andy Males is to prepare a spreadsheet with a view to future works that may be needed in the years to come with relation to maintenance of the building, including Front alcove, Kitchen lintel, South Facia, courtyard area.

Meeting closed at 11.52 am.

Andy Males, President

Minetta Hall, Secretary

			May			Year to Date	
Item #		Actual	Forecast	Diff	Actual	Forecast	Diff
1	Opening (Cash Account)	\$26,686	\$7,584	\$19,102	\$10,613	\$10,613	\$0
2	Average players per session	23	28	-5.3	24	28	-4.3
3	Sessions	23	23	0	240	236	4
	Income						
4	Players	521	644	-123	5699	6608	-909
5	Table Fees	\$3,038	\$3,732	-\$694	\$32,139	\$37,081	-\$4,942
6	Special Events	\$0	\$0	\$0	\$480	\$640	-\$160
7	Subs	\$50	\$0	\$50	\$4,860	\$5,250	-\$390
8	Net Token Sales	\$192	\$0	\$192	\$2,442	\$0	\$2,442
9	Lessons & Training	\$15	\$0	\$15	\$1,300	\$500	\$800
10	Congress	\$6,240	\$0	\$6,240	\$9,165	\$8,000	\$1,165
11	Disposals	\$0	\$0	\$0	\$0	\$0	\$0
12	Fund Raising/Charity	\$21	\$10	\$11	\$413	\$110	\$303
13	Account Transfers	\$0	\$0	\$0	\$23,608	\$18,627	\$4,981
14	Refunds	\$0	\$0	\$0	\$342	\$0	\$342
15	Synergy Credit	\$0	\$0	\$0	\$0	\$0	\$0
16	Functions	\$0	\$0	\$0	\$140	\$0	\$140
17	Sub-Total	\$9,556	\$3,742	\$5,814	\$74,901	\$69,888	\$5,013
	Expenditure						
18	ABF Master Points	\$0	\$0	\$0	\$994	\$1,000	-\$6
19	ABF Capitation	\$0	\$0	\$0	\$1,738	\$1,800	-\$62
20	Accounting Audit	\$0	\$0	\$0	\$100	\$100	\$0
21	Website	\$0	\$0	\$0	\$330	\$300	\$30
22	BAWA	\$0	\$0	\$0	\$1,264	\$1,700	-\$436
23	Congress	\$6,846	\$0	\$6,846	\$7,046	\$7,500	-\$454
24	Bridge Supplies	\$0	\$200	-\$200	\$2,113	\$2,200	-\$87
25	Cleaning	\$678	\$630	\$48	\$7,245	\$6,930	\$315
26	Fund Raising	\$0	\$0	\$0	\$855	\$0	\$855
27	Equipment/Fittings	\$0	\$40	-\$40	\$1,251	\$1,400	-\$149
28	Electricity	\$330	\$350	-\$20	\$2,114	\$2,100	\$14
29	, Cleaning Consumables	\$0	\$20	-\$20	\$33	\$220	-\$187
30	Food & Drinks	\$10	\$300	-\$290	\$2,321	\$3,300	-\$979
31	Bathroom Consumables	\$0	\$40	-\$40	\$201	\$440	-\$239
32	Insurance	\$3,371	\$3,000	\$371	\$3,371	\$3,000	\$371
33	Grounds	\$140	\$100	\$40	\$4,279	\$4,000	\$279
34	Office Supplies	\$26	\$50	-\$24	\$558	\$550	\$8
35	City of Bunbury Rates	\$0	\$0	\$0	\$1,804	\$1,750	\$54
36	Water (Aqwest)	\$0 \$0	\$0	\$0 \$0	\$1,490	\$950	\$540
37	Sewerage (Water Corp)	\$180	\$175	\$5	\$1,450 \$1,075	\$1,050	\$25
38	Repairs & Maintenance	\$55	\$175 \$100	-\$45	\$484	\$1,100	-\$616
39	Security	\$0	\$100 \$0	\$0	\$475	\$390	\$85
40			\$0 \$0			-	
	Lessons & Training	\$0 \$90		\$0 \$0	\$1,618 \$990	\$300 \$990	\$1,318 \$0
41 42	Communications	\$90 \$0	\$90 \$0	-			\$0 \$462
42	Functions Administration	-	\$0 \$50	\$0 \$28	\$1,962 \$86	\$1,500 \$550	\$462 \$464
43		\$12	\$50 ¢0	-\$38	-	\$550 ¢20.000	-\$464
44	Capital Works	\$8,435	\$0	\$8,435	\$23,374	\$29,000	-\$5,62
45 46	Australian Bridge Sub-Total	\$160 \$20,334	\$200 \$5,345	-\$40 \$14,989	\$340 \$69,606	\$400 \$74,520	-\$60 - \$4,91 4
47	Closing (Cash Account)	\$15,908	\$5,981	\$9,927	\$15,908	\$5,981	\$9,927
48	Cash Flow Movement	-\$10,778	-\$1,603	-\$9,175	\$5,295	-\$4,632	\$9,927
	Torm Donosite						
49	Term Deposits Opening	\$31,272	\$36,380	-\$5,108	\$54,836	\$54,836	-\$0
		\$31,272 \$574	\$36,380 \$0	-\$5,108 \$574	\$54,836 \$619		-şu \$448
50 E1	Interest Transfor In	-	-			\$171 \$0	
51 52	Transfer In	\$0 \$0	\$0	\$0 \$0	\$23,608	\$0 \$18,627	\$23,60
52 52	Transfer Out	\$0 \$21.847	\$0 \$26.280	\$0 \$4 522	-\$23,608	\$18,627 \$26,280	-\$42,23
53	Closing	\$31,847	\$36,380	-\$4,533	\$31,847	\$36,380	-\$4,533
54	Total Funds	\$47,755	\$42,361	\$5,394	\$47,755	\$42,361	\$5,394

YEJ23 INCOME															
Item #	Description	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	2021/2022
1	Monday Bridge	\$570.00	\$677.00	\$642.00	\$1,022.00	\$644.00	\$534.00	\$708.00	\$746.00	\$702.00	\$776.00	\$792.00		\$7,813.00	\$7,617.00
2	Tuesday Bridge	\$230.00	\$335.00	\$511.00	\$615.00	\$590.00	\$373.00	\$516.00	\$552.00	\$466.00	\$526.00	\$818.00		\$5,532.00	\$6,505.00
3	Wednesday Bridge	\$450.00	\$399.00	\$492.00	\$588.00	\$524.00	\$542.00	\$474.00	\$510.00	\$596.00	\$384.00	\$426.00		\$5,385.00	\$6,046.00
4	Thursday Bridge									\$150.00	\$48.00			\$198.00	\$0.00
5	Friday Bridge	\$650.00	\$560.00	\$954.00	\$690.00	\$568.00	\$684.00	\$506.00	\$704.00	\$876.00	\$642.00	\$648.00		\$7,482.00	\$7,341.00
6	Saturday Bridge	\$505.00	\$430.00	\$516.00	\$826.00	\$420.00	\$546.00	\$508.00	\$556.00	\$508.00	\$560.00	\$354.00		\$5,729.00	\$5,869.00
7	Sunday Bridge													\$0.00	\$0.00
8	Special Events	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$880.00
	Sub-Total	\$2,405.00	\$2,401.00	\$3,115.00	\$3,741.00	\$3,226.00	\$2,679.00	\$2,712.00	\$3,068.00	\$3,298.00	\$2,936.00	\$3,038.00	\$0.00	\$32,619.00	\$34,258.00
9	Subscriptions	\$0.00	\$1,300.00	\$2,300.00	\$740.00	\$320.00	\$50.00	\$0.00	\$75.00	\$25.00	\$0.00	\$50.00	\$0.00	\$4,860.00	\$5,560.00
10	Net Token Sales	\$0.00	\$240.00	\$2,160.00	\$162.00	\$30.00	-\$354.00	\$714.00	-\$570.00	-\$72.00	-\$60.00	\$192.00	\$0.00	\$2,442.00	\$0.00
11	Lessons & Training	\$225.00	\$50.00		\$125.00	\$50.00			\$745.00		\$90.00	\$15.00		\$1,300.00	\$260.00
12	Congress								\$1,080.00	\$705.00	\$1,140.00	\$6,240.00		\$9,165.00	\$9,061.00
13	Disposals													\$0.00	\$0.00
14	Fund Raising/Donations	\$0.00	\$0.00	\$17.00	\$150.00	\$21.10	\$0.00	\$0.00	\$201.00	\$2.00	\$1.00	\$21.00	\$0.00	\$413.10	\$381.00
15	Account Transfers				\$5,000.00	\$18,608.13								\$23,608.13	\$0.00
16	Refunds			\$9.34		\$332.45								\$341.79	\$2,700.00
17	Synergy Credit													\$0.00	\$1,082.72
18	Functions						\$140.00							\$140.00	\$200.00
19	Adminstration									\$12.00				\$12.00	\$0.00
20														\$0.00	\$0.00
l	Total	\$2,630.00	\$3,991.00	\$7,601.34	\$9,918.00	\$22,587.68	\$2,515.00	\$3,426.00	\$4,599.00	\$3,970.00	\$4,107.00	\$9,556.00	\$0.00	\$74,901.02	\$53,502.72
	Regular Sessions Only														\$
	Players	504	500	539	639	477	467	470	526	565	491	521	0	5699	
	Members	504	497	538	634	471	465	461	522	557	454	517	0	5620	\$32,719
	Visitors	0	3	0	4	4	1	9	4	8	37	4	0	74	\$589
	Youth	0	0	1	1	2	1	0	0	0	0	0	0	5	\$5
	Directors	19	19	18	16	18	18	20	15	18	14	16	0	191	\$1,108
	Tokens	0	0	235	514	357	344	354	415	422	360	413	0	3414	
	Vouchers	4	2	1	0	0	0	1	0	0	0	0	0	8	\$42
	Volunteers	0	0	0	0	1	2	0	1	0	0	0	0	4	\$24
	Sessions	22	23	21	22	22	20	22	20	25	20	23	0	240	
	Players per Session														
	Monday	30	28	28	35	28	31	24	32	30	33	27		30	30
								10	24	20	22	27			27
	Tuesday	12	14	22	26	21	22	18	24	20	22	27		21	27
	•		14 17	22 22	26 26	21 18	22 24	18 21	24	20	17	27 15		21 20	25
	Tuesday	12													
	Tuesday Wednesday	12						21 22		21	17			20	25
	Tuesday Wednesday Thursday	12 24	17	22	26	18	24	21	22	21 8	17 8	15		20 8	25 0

YEJ23 EXPENDITURE]						
Item #	Description	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	%	2021/2022
1	ABF Master Points	\$241.39			\$265.32			\$271.58			\$215.37			\$993.66	1.4%	\$1,068.76
2	ABF Capitation	\$31.20			\$36.45			\$30.20			\$1,640.00			\$1,737.85	2.5%	\$1,802.90
3	Accounting Audit	\$100.00												\$100.00	0.1%	\$100.00
4	Website						\$330.00							\$330.00	0.5%	\$300.00
5	BAWA	\$24.30						\$24.32			\$1,215.00			\$1,263.62	1.8%	\$1,717.55
6	Congress			\$200.00								\$6,846.15		\$7,046.15	10.1%	\$7,520.58
7	Bridge Supplies	\$36.00	\$478.57	\$52.50	\$12.90		\$1,048.42	\$485.00				<i>\$0,040.13</i>		\$2,113.39	3.0%	\$2,611.30
8	Contract Cleaning	\$606.08	\$665.31	\$678.02	\$665.31	665.31	\$678.02	\$678.02	\$587.27	\$678.02	\$678.02	\$678.02		\$7,257.40	10.4%	\$7,085.71
9	Fund Raising/Donations		•		\$100.00		\$100.00	·		\$655.00				\$855.00	1.2%	\$891.00
10	Equipment/Fittings			\$400.00	\$851.31									\$1,251.31	1.8%	\$52.76
11	Electricity	\$325.90		\$426.03	700-00-	\$325.72		\$271.46		\$434.93		\$330.42		\$2,114.46	3.0%	\$1,797.50
12	Cleaning Consumables	VOLDIDO		<i>v</i> .20.00		<i></i>		\$32.60		<i>ϕ</i> 10 1100		<i></i>		\$32.60	0.0%	\$94.89
13	Food and Drinks (kitchen)	\$180.30	\$559.80		\$247.72	\$335.25	\$283.74	\$194.36		\$251.25	\$258.40	\$9.90		\$2,320.72	3.3%	\$3,278.19
14	Bathroom Consumables	Ç100.00	<i>2333.</i> 00		Ψ 2 -17.72	\$189.86	<i>9203.74</i>	\$10.80		<i>VED1.25</i>	Ş230.40	<i>\$</i> 5.50		\$200.66	0.3%	\$470.61
15	Insurance					,						\$3,371.34		\$3,371.34	4.8%	\$2,855.68
16	Grounds	\$2,720.00	\$140.00	\$70.00	\$341.74	\$154.55	\$210.00	\$140.00	\$148.92	\$209.28	\$4.20	\$140.00		\$4,278.69	6.1%	\$1,269.24
17	Office Supplies		\$29.99		\$15.00	\$261.24	\$55.15	\$18.00	,	\$153.00		\$26.00		\$558.38	0.8%	\$471.19
18	City of Bunbury Rates		,	\$1,804.00		, -						1		\$1,804.00	2.6%	\$1,651.00
19	Water (Agwest)			\$477.43			\$338.55			\$674.05				\$1,490.03	2.1%	\$1,079.21
20	Sewerage (Water Corp)	\$182.67		\$179.72		\$179.72		\$173.83		\$179.72		\$179.72		\$1,075.38	1.5%	\$1,049.16
21	Repairs & Maintenance	\$6.95					\$422.00					\$55.08		\$484.03	0.7%	\$1,162.39
22	Security	\$95.70		\$126.50			\$126.50				\$126.50			\$475.20	0.7%	\$506.00
23	Lessons & Training	\$773.64	\$18.10						\$372.32		\$404.15			\$1,568.21	2.3%	\$1,126.83
24	Communications	\$89.99	\$89.99	\$89.99	\$90.29	\$89.99	\$89.99	\$89.99	\$89.99	\$89.99	\$89.99	\$89.99		\$990.19	1.4%	\$1,080.18
25	Functions					\$241.93	\$1,719.77							\$1,961.70	2.8%	\$1,841.00
26	Administration					,		\$50.00		\$12.00	\$12.00	\$12.00		\$86.00	0.1%	\$657.84
27	Capital Works	\$128.98				\$6,237.00	\$2,220.00		\$6,353.00			\$8,435.31		\$23,374.29	33.6%	\$7,889.36
28	Australian Bridge		\$180.00									\$160.00		\$340.00	0.5%	\$190.00
29	Bank fee													\$0.00	0.0%	\$0.00
30	Prizes					\$131.40								\$131.40	0.2%	\$0.00
31														1		

Total

\$5,543.10 \$2,161.76 \$4,504.19 \$2,626.04 \$8,811.97 \$7,622.14 \$2,470.16 \$7,551.50 \$3,337.24 \$4,643.63 \$20,333.93 \$0.00 \$69,605.66 100.0% \$51,620.83

Item May

- 6 Congress \$6846.15 (refer congress page)
- 15 Insurance(\$3371.34) (\$800,000: \$126,946)
- 11 Electricity
- 16 Lawn Mowing \$140
- 20 Sewerage \$179.72

Item May

- 21 Bug zapper UV tubes \$14.40
- 21 Roofing Screws \$40.68
- 26 Name Badge Maria Telder
- 27 Final A/C payment \$8200
- 27 A/C removal renovation parts \$235.31
- 28 Australia Novice pairs \$160

BUNBURY BRIDGE CLUB MAY FINANCIAL SUMMARY

Cash Account		Term Deposits			
Opening Balance	\$26,685.90	Opening Balance	\$31,272.28		
Plus Income	\$9,556.00	Plus Interest	\$574.31		
Transfers In (+) or Out (-)	\$0.00				
Sub-Total	\$36,241.90	Sub-Total	\$31,846.59		
Less Expenditure	\$20,333.93	Transfers In (+) or Out (-)	\$0.00		
Closing Balance	\$15,907.97	Closing Balance	\$31,846.59		
Reconciliation		Total Funds		Matures	IR
Cash Balance	\$15,907.97	Cash Account + Cash at hand	\$15,907.97		
Add unpresented cheques	\$0.00	Term Deposit #1	\$31,846.59	8/12/2023	2.65%
Less cash at hand	\$6.00	Term Deposit #2	\$0.00		
Sub-Total	\$15,901.97	Total	\$47,754.56		
	¢45.004.07	1			

EOM Bank Statement Balance

\$15,901.97

Correspondence Report 8 May - 11 June 2023

Date		Issue	Correspondent	Туре	Comments
1	6/05/2023	Lawnmowing Invoice	Danno's	Mail	Treasurer
2	6/05/2023	Deposit Maturity	ANZ	Mail	Treasurer
3	8/05/2023	May Focus	Robina McConnell	Email	Notice Board
4		, Country Clkub Congresse	Robina McConnell	Email	Club Co-Ordinator
5		Gnot Country 2023 Final		Email	Notice Board
6	9/05/2023	ABF sessions June 23	Robina McConnell	Email	Notice Board
7	10/05/2023	West Coast Congress	Robina McConnell	Email	Notice Board
8	10/05/2023	Invite to donate Youth le	Laura Ginnan	Email	Committee
9	11/05/2023	Masterpoint Update	David Weston	Email	Club Co-Ordinator
10	11/05/2023	Invoice Red Points Grade	ABF	Email	Treasurer
11	12/05/2023	Melville Congress	Robina McConnell	Email	Notice Board
12	12/05/2023	AWNP	ABF	Email	Club Co-Ordinator
13	15/05/2023	Update insurnace Policy		Email	Treasurer
14	15/05/2023	Invoice	Aqwest	Email	Treasurer
15	16/05/2023	Bank Statement	ANZ	Mail	Treasurer
16	16/05/2023	Reinvestment of Term De	ANZ	Mail	Treasurer
17	16/05/2023	WA Bridge Focus	BAWA	Mail	Club
18	17/05/2023	Masterpoint Update	ABF	Email	Club Co-Ordinator
19	17/05/2023	Invoice	D M& S Curtin	Email	Treasurer
20	17/05/2023	Masterpoint Update	ABF	Email	Club Co-Ordinator
21	17/05/2023	Board Meeting Info ABF	Robina McConnell	Email	Notice Board
22	17/05/2023	Online Evening Pairs	Robina McConnell	Email	Notice Board
23	17/05/2023	Melville Congress	Robina McConnell	Email	Notice Board
24	19/05/2023	Booklets	ABF	Email	Club Co-Ordinator
25	19/05/2023	BAWA Country Champion	Robina McConnell	Email	Notice Board
26	19/05/2023	Mandurah Winter Congre	Robina McConnell	Email	Notice Board
27	19/05/2023	Masters in Teams of thre	Robina McConnell	Email	Notice Board
28	19/05/2023	Teaching Seminar	Robina McConnell	Email	Notice Board
29	22/05/2023	Invoice	DM&S Curtin	Email	Treasurer
30	23/05/2023	Masterpoint Update	Robina McConnell	Email	Club Co-Ordinator
31		BAWA Decisions May	Robina McConnell	Email	Filed
32		Lawnmowing Invoice	Danno's	Mail	Treasurer
33		Invoice 29906	Cleanway Xtra	Email	Treasurer
34		ABF knockout Entries	Robina McConnell	Email	Notice Board
35		Maylands Bridge Club	Robina McConnell	Email	Notice Board
36		Masterpoint Update	ABF	Email	Club Co-Ordinator
37		Masterpoint Report	David Weston	Email	Club Co-Ordinator
38		Novice Pairs results	ABF	Email	Club Co-Ordinator
39	• •	Price Adjustment	Cleanway Xtra	Email	Treasurer
40		Covid Advice	Jan Morgan	Email	President
41	9/06/2023	Final Results AWNP	ABF	Email	Club Co-Ordinator